

CITY OF LOS ANGELES
INTER-DEPARTMENTAL CORRESPONDENCE

Date: September 3, 2020

To: Nury Martinez, Council President
City Council

Paul Krekorian, Chair
Budget and Finance Committee

From: Richard H. Llewellyn, Jr., City Administrative Officer
Office of the City Administrative Officer

Subject: **COVID-19 EMERGENCY RESPONSE ACCOUNT – GENERAL CITY
PURPOSES FUND STATUS REPORT – WEEK ENDING FRIDAY,
AUGUST 28, 2020**

On March 17, 2020, Council adopted a Motion (C.F. 20-0147-S46) to transfer \$20.0 million from the Reserve Fund to the General City Purposes Fund under a new account entitled “COVID-19 Emergency Response” in order to provide City Departments additional resources to address and respond to the COVID-19 pandemic. In accordance with the Motion, the City Administrative Officer is authorized to spend these requested funds at the direction of the Mayor and provide reports to the City Council on expenses incurred and purposes for which the funds were authorized.

On April 7, 2020, in order to continue citywide efforts to address COVID-19, an additional appropriation of \$50.0 million was provided from the Building and Safety Building Permit Enterprise Fund to the COVID-19 Emergency Response account, increasing the overall appropriation to \$70.0 million. The transfer was effectuated under Mayoral authority in accordance with Los Angeles City Charter Section 231(i) and Los Angeles Administrative Code Sections 8.29 and 8.30, and subsequently approved by Council on April 29, 2020 (C.F. 20-0501).

On April 30, 2020, an additional \$75.0 million was transferred to the COVID-19 Emergency Response account from the Building and Safety Building Permit Enterprise Fund to fund ongoing COVID-19 response needs, thereby increasing the total appropriation to \$145.0 million. The transfer was effectuated under Mayoral authority and subsequently approved by Council on May 5, 2020 (C.F. 20-0530). In accordance with Council action, \$25.0 million of the \$75.0 million transfer will be dedicated to enhancements to the Senior Meals Delivery Program.

On July 17, 2020, the Board of Public Works approved a transfer of \$75.0 million from the Public Works Trust Fund to the COVID-19 Emergency Response account, as authorized by the Mayor, to meet the City’s ongoing COVID-19 expenditures. Funding allocated to the COVID-19 Emergency Response account now totals \$220.0 million (C.F. 20-0147-S53).

The table below provides a summary of authorized funding from the COVID-19 Emergency Response account for the week ending August 28, 2020. This status report includes changes to the breakdown of approved expenditures according to category. Approved transfers for expenditures are categorized under either General Citywide Response or the Senior Meals Program. Funding requests for Senior Meals are funded by the \$25.0 million allocation in accordance with Council direction, while all other requests will be funded by the remaining funds.

A more comprehensive reporting of the City's COVID-19 response expenditures can be found in a report issued by this Office on August 17, 2020, under Council File 20-0147-S38.

Requesting Department	Purpose	Approval Date	Amount
General Citywide Response			
Convention and Tourism Development	PPE and safety supplies	8/28/20	\$ 186
Finance	Disaster Service Worker Program overtime expenses (restoration of funding)*	8/26/20	\$ 41,755
Fire	PPE and disinfectant supplies	8/24/20	\$ 44,063
	Portable restrooms and hand-washing stations at testing sites	8/28/20	\$ 63,002
General Services	PPE and disinfectant supplies (60-day warehouse stock); Plexiglas barriers	8/26/20	\$ 520,000
Housing and Community Investment/Los Angeles Homeless Services Authority	Contracted service providers to oversee support services at Mass Shelter Expansion Program sites	8/26/20	\$ 3,159,422
Mayor's Office	Testing notification management services	8/27/20	\$ 235,114
Personnel	Temporary staffing for homeless shelters (Project Roomkey)	8/28/20	\$ 900,000
Total Approved (Week Ending August 28, 2020)			\$ 4,963,542
Previous Transfers (March 31 – August 21, 2020)			\$ 146,922,793
Total Funding Approved			\$ 151,886,335
Total Account Funding			\$ 220,000,000
Less: Senior Meals Delivery Program Remaining Allocation			\$ (4,559,670)
Less: Total Funding Approved			\$ (151,886,335)
Remaining Balance			\$ 63,553,995

**Funding transferred to the Department of Finance will restore overtime funding to normal levels to allow the department to continue regular operations through the tax season.*

Should you require any additional information, please contact Samantha Jew at (213) 473-7581 or samantha.jew@lacity.org.

cc: The City Council
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